

Kaymac Marine & Civil Engineering Ltd is fully committed to achieving high standards of health & safety and creating a safe working environment at all times.

Objectives

- To identify and minimise the risk of injury and health hazards of all those affected by the company's activities;
- To ensure that the legal obligations of the company and its employees are observed;
- To seek to continuously improve health and safety within the company

The Company recognises its health and safety duties under the Health and Safety at Work act 1974, the Management of Health and Safety at Work Regulations 1999, and other current Statutory and European legislation both as an Employer and as a Company and to that end has appointed Mr. Gareth Crees (Managing Director) to be responsible for health and safety maintenance at the Company, to keep workplace procedures relating to health and safety under constant review and to liaise with the Health and Safety Executive wherever necessary, so as to keep the Company and its Board of Directors updated on any new legislation affecting them, EU Directives, regulations and British Standards, in order to ensure compliance with the same. Bridgeway Consulting Ltd has been appointed as our external safety advisor.

Policy

The policy of the company is to provide and maintain safe and healthy working conditions, equipment and systems of work for all our employees and to provide such information, training and supervision as they need for this purpose. We also accept responsibility for the health and safety of other people who may be affected by our activities, e.g. residents, members of the public, visitors, contractors, self-employed personnel etc.

Therefore the following constitutes the publicly stated desire of the Management to secure the Health, Safety and Welfare of all its employees and others that may be affected by the many and diverse activities of the Company in accordance with the Construction (Design & Management) Regulations 2015 (CDM2015).

This document sets out to comply with the requirements of section 2(3) of the HSWA74 including the allocation of duties for safety matters and the particular arrangements made to implement the policy.

The policy will be kept up to date and take into account any changes in nature, size, new procedures and other material changes taking place. To insure this, the policy will be revised at least once a year. The next review will take place on or before 10th January 2019, and all employees will be informed of the results of this review and if deemed appropriate, and new policy document will be issued.

A copy of this document will be held as follows;

- At head office- Osprey Business Park, Byng Street, Landore, Swansea SA1 2NX
- By each site foreman or diving supervisor
- All employees are encouraged to gain access to this document and all company procedures/safety manuals.

In furtherance of the above policy statement, the Company proposes always to comply with its duties under section 2 of the Health and Safety at work Act and the Management of Health and Safety at Work Regulations 1999, regulations 3-6, towards its employees and, more particularly, so far as it is reasonably practicable, to;

- Provide and maintain a safe place of work, a safe system of work, safe appliances for work and a safe and healthy working environment;
- To consult with staff in the planning and implementation of safety measures;
- Provide sufficient resources to carry out health and safety training for all staff and employees of the company, and to provide relevant information on health and safety as required; In order to reflect a commitment to this policy a budget has been established to address health, welfare and safety.

And;

Provide such information and instruction as may be necessary to ensure the health and safety at work of its employees in compliance with current regulations and in accordance with the Rail Group Standards and Network Rail Company Standards and Procedures. To promote awareness and understanding of health and safety throughout the workforce by;

- Ensuring safety and absence of health risks in connection with use, handling, storage of articles, machinery and substances;
- Making regular risk assessments to employees;
- Taking appropriate preventative measures;
- Providing employees with health surveillance;
- Appointing competent personnel to help and secure compliance with statutory duties.

In further recognition of its statutory and common law duties, the Company has taken out insurance, with an approved insurer, against liability for death, injury and/or disease suffered by any of its employees and arising out of and in the course of employment, provided only that it was caused by the negligence and/or breach of statutory duty on the part of the Company; such certificate of insurance being prominently displayed so as to be available for inspection at all reasonable times by employees and a health and safety inspector.

In recognition of its duties under the Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 2013 (RIDDOR), the Company has instituted a system for reporting accidents, diseases and dangerous occurrences to the Health and Safety Executive, including injury to any trainee, and this is in addition to its statutory duty to keep an Accident Book available for inspection by an inspector of the Health and Safety Executive.

It is recognised that health, safety and welfare are key responsibilities of all personnel and will be included in all job descriptions after consultation. All employees of the Company agree, as a term of their contract of employment, to comply with their individual duties under section 7 of the Health and Safety at Work Act, regulation 12 of the Management of Health and Safety at Work Regulations 1999 and generally co-operate with their employer to carry out his health and safety duties towards them. Failure to comply with health and safety duties, regulations, works rules and procedures regarding health and safety, on the part of the Employee, can lead to dismissal from employment; in the case of serious breaches, or repeated breaches, such dismissal may be instant without prior warning.

Prime responsibility for health and safety lies with the Managing Director of the Company and Board of Directors and the Company regards itself as bound by any acts and/or omissions of the Managing Director, any executive director or senior manager, giving rise to liability, provided only that such acts and/or omissions arise out of and in the course of company business, and prosecution of any director or senior manager shall not prevent a further prosecution against the Company.

In recognition of its duties towards the general public and all lawful visitors to the Company's premises or work sites, the Company regards the extent of its duties as compatible with sections 2 and 5 of the Health and Safety at Work Act and the Occupiers Liabilities Acts 1957 and 1984. In particular, where visitors are under a statutory duty to wear personal protective clothing, or otherwise take reasonable precautions for their own health and safety, failure to do so will be regarded as a breach of Company policy, entitling the Company to take such measures as it considers appropriate, including asking the visitor to leave the premises.

This policy has been prepared in furtherance of section 2 (3) of the Health and Safety at Work Act 1974 and binds all Directors, Managers and Employees, in the interests of Employees and Clients. We request that our Clients and Visitors respect this Policy, a copy of which can be obtained on demand.

The company's safety performance is regarded by me as equal to quality and productivity.

Signed: 
Position: Managing Director
Dated: 08/01/2018